

**UNION
SCHOOL
DISTRICT**

BOARD OF DIRECTOR'S

November 18, 2021

**Monthly Meeting
Union High School Library**

UNION SCHOOL DISTRICT

AGENDA

November 18, 2021

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge to the Flag
- IV. Roll Call
- V. Approval of Agenda
- VI. Approval of Minutes: October 14, 2021 work session, October 21, 2021 board meeting minutes, and the Buildings & Ground Committee meeting minutes.
- VII. Announcements:
 - None
- VIII. Correspondence
 - None
- IX. Visitor/Comments
 - None provided in advance
- X. **Administration Report**
Food Service Director
Technology Department
Maintenance Department
Special Education Director
Elementary Principal
High School Principal
Superintendent's Report
- XI. **Board Reports**
Finance Report
Personnel Report
Curriculum/Instruction & Matters
Buildings, Grounds & Transportation
Athletic Report
Career Center Representative

Riverview IU6 Representative

- XII. Old Business**
Approve the 2nd Reading of Policy No. 006: Meetings
- XIII. New Business**
- XIV. Visitors/Comments**
- XV. Adjournment**

UNION SCHOOL DISTRICT

Administrative Reports

November 18, 2021

- I. Food Service Director**
 - Attend SNAPa Food Show
 - Participated in School Nutrition Association Legislative Action Committee Meetings to advocate for School Nutrition Program waivers and USDA funding.
 - Planned Menus through March
 - Several conference calls with US Foods representatives and inside sales with several manufacturers regarding product availability issues.
 - We are making constant menu adjustments to adapt/allow for product shortages and manufacturer issues. Product availability issues are now anticipated to last well into the 2022-23 school year.
 - Cheryl Kinnan successfully completed her food safety course, and earned her ServSafe Certification.
- II. Technology Department**
 - Support Tickets
 - 112 Support Tickets from 10/11/2021 through 11/4/2021
 - 421 Support Tickets for the year
 - Modify bus cameras for ease of access to recorded files
 - Modifications for website for both compliance and navigation improvements
- III. Maintenance Department**
 - Replaced the door spring and hinges on upright freezer at SES
 - Repaired three room unit ventilators at SES
 - Replaced casters on volleyball cart
 - Finished preventative maintenance on rooftop equipment
 - Repaired several plumbing issues at HS
- IV. Special Education Director**
 - Special Education
 - IEP Writing for a teacher on extended quarantine leave
 - Returning 5 special education students from GoRockets online program

- Will be participating in MikaVoice which focuses on building a positive and equitable school culture. The programming is offered at no charge to the district through a grant from the PDE BSE. The program consists of
 - two inclusion assemblies, in which the book *Our Friend Mikayla* is shared. One of the presenters is a student or young adult with a disability who also shares their personal story.
 - Wheels of Friendship® collaborative art project for an inclusive group of 24 students. Once complete they will also help coordinate a school-wide unveiling.
- Paraprofessional Reassignments - based upon student need and staff strengths
- **MTSS Elementary:**
 - Jennifer Monnoyer is providing reading intervention for students in grades K-5. She has been able to model teaching strategies in the classroom, support teachers in small groups and instruct students individually to develop reading and spelling skills.

Reading data has already shown 50% growth in the first 6 weeks with students in the MTSS program. Three students have doubled their beginning of year scores, with one student increasing by 68 points!

- **MTSS Jr./Sr. High School:**
 - Lisa Hummel has invested a considerable amount of time in becoming well versed in the Success For All curriculum (Waggle, Read 180, System 44). Through her efforts we've been able to obtain an additional 44 licenses at no additional charge, thereby providing access to the HMH suite of supplementary curriculum to all students in grades 6 - 8.
- Applied for a \$10,000 grant through PARSS for Gifted programming and STEAM - thanks to Dr. Kimmel, Jake Weckerly and David Louder

V. Elementary Principal's Report

- Study Buddy program (MTSS Team) - 16 5th grade students pairing with 16 1st and 2nd graders
- CHAMPS Program (Mrs. Anderson)
- Reading Buddies (Mr. Bordeau) - K and 5th grade students
- Gobble Wobble (Ms. Frederick) - grades 3-5 participate in 1 mile run
- Veterans Program November 9 (Mrs. Kindel) - Thank you to veterans that attended.
- November 11 In Service: Dr. Fillman invited staff to her google classroom to work with staff in writing and mapping the standards using UbD (Understand by Design). Staff will be using the standards to create learning targets and success criteria for their units and lessons.
- November 24, 2021 ½ day for Thanksgiving Break.
- Students Assistance Program: Meeting with Chrysta Bowser to have a SAP Liason available for SES. Assist with small groups, screenings and services. She will be working at Union on Mondays. Identify issues including alcohol, tobacco, other drugs and mental health issues which are potential barriers to a student's success.

- Principals Luncheon Friday November 19, 2021

VI. High School Principal's Report

- 64th annual Veterans Day Program held November 11, 2021
- 7th & 8th Graders are learning about self-awareness, self-management, social awareness, peer relationships, and decision making via Mrs. Rupp and Mrs. Buckley.
- Dr. Robin Fillman from the RIU6 provided professional development to our teachers on the afternoon of 11/11/21. Focus was on curriculum - developing units of study and mapping out where the Prioritized Standards are being taught. Laying a good foundation for future Curriculum PD
- National Honor Society
 - NHS will be sponsoring a Food Drive the week of November 15-19. All donations will be given to local food banks
 - NHS will be sponsoring a PowderPuff Football Game on November 23rd at 6:30 PM. Tickets will be \$3.00 a person
- Band/Choir
 - The Marching Band participated in the Rimersburg Halloween Parade
 - The Marching Band participated in the playoff games
 - The Clarion County Band and County Choir will be held on November 18th at Redbank High School. Selected students from UHS will participate
 - The Senior High Concert band participated in the Veterans Day Concert and Assembly held on Thursday, 11/11/21.
 - Senior High Band, 7th & 8th Grade Band, and the 6th Grade Band will hold their Christmas Concert on December 8 at UHS beginning at 7 PM.
 - The Choral Christmas Concert will be held on Monday, December 13th.
- Sports
 - Volleyball and Cross Country finished their seasons
 - Cross County Districts were held at Ridgeway on 10/30/21. The Union-ACV team did well with Peyton Johnston just missing a trip to states by 7 seconds.
 - The Falcon-Knight football team hosted Cameron County on Friday, 11/5/2021. With the win, we will be hosting Smethport Friday night at 7PM.
 - Winter Sports are holding open gyms and the official start of the season is Friday, 11/19/21.
 - Athletes selected for KSAC All Conference: Dominka Logue, Second Team Volleyball; Payton Johnston, Second Team Cross Country; Football: Offense - Landon Chalmers and Carter Terwint, Offensive Line; Special Teams - Caden Rainey, Return Specialist; Defense - Skylar Roxbury, Safety, Ryan Cooper, Corner; Colton Murray and Mikey Card, Defensive Line; Carter Terwint, Linebacker; Overall - Landon Chalmers, Overall Lineman; Carter Terwint, Defensive MVP.

VII. Superintendent's Report

ACT 13 Training - completed the last day

-changes to the evaluation system for teachers and principals

-percentages have changed

Homeless Program Review Documentation

-approximately halfway through building the binder

Cyber Costs/Enrollment

-21 students in Cyber (8 Special Ed, 13 Regular Ed)

-\$517,794.80

-Titusville Rockets (32 students, \$102,400)

Setting up Professional Development for remaining 2021-2022 Act 80

Days

-Curriculum Development/Revision - UBD - Robin Fillman from IU6

-Success4All Programming

-Focus Training

Clarion County Career Center - held their Open House on November 4th

-good turn out (many 9th grade prospective students in attendance)

Quarantines

-rates have declined significantly in recent weeks

Penn West

-CEPAC meeting - collaborative meeting with district leaders

-I suggested surveying local school districts regularly to see which instructional openings were anticipated (share this information with enrolling students)

Canine Search - performed on October 25th - no drugs or contraband found

Grants - ARP-HCY Grant

-unexpected grant for Homelessness (\$25,251)

-grant written to replace our blue van (awaiting approval)

UNION SCHOOL DISTRICT
Finance Report
November 18, 2021

Mrs. Brinker, Mr. Guntrum, Mr. Shirey, Mr. Creese
Board Action Requested

- I. Treasurer's Report**
Approve the Treasurer's Report for the month ending October 31, 2021.

- II. Accounts Payable List**
Approve the Accounts Payable List for the month ending November 30, 2021.
- III. Tax Collectors Commission Rate**
Set the local tax collectors commission rate at \$3.75 per Real Estate Tax notice collected and \$3.50 per Occupational/Per Capita Tax notice collected for the 2022, 2023, 2024, & 2025 tax years.
- IV. McClure Company Contract**
Approve entering into a Guaranteed Energy Savings Agreement with McClure Company, the project cost is not to exceed \$6,214,211, this agreement is Pursuant to Title 62 of the Commonwealth Procurement Code, Chapter 37, Subchapter E, Guaranteed Energy Savings Contracts as amended by Act 163 of 2016.”
- V. M & C Real Estate Tax Reduction**
Approve lowering the tax for M & C Real Estate, LLC on 88 School Street, Rimersburg, PA 16248 (Bill# 00272, Parcel# 27-004331) from \$44,268.10 to \$1,922.78.

UNION SCHOOL DISTRICT

Personnel Report

November 18, 2021

Board Action Requested

- I. Substitute Custodian**
Approve Miranda Stewart as a substitute custodian for the 2021-2022 school year. All paperwork has been received.
- II. Homework Helpers/After School Tutor Pay**
Approve paying Homework Helpers and After School Tutors \$30.00 per hour retroactive to October 21, 2021. The current rate of pay is \$25.00 per hour.
- III. Homework Helpers/After School Tutors**
Approve the following list at \$30.00 per hour:
Homework Helpers:
- Ginger Rodgers (retroactive to November 8, 2021)
 - Erika Tennant
- After School Tutors:**
- Emily Ellenberger, Chuck McNaughton, Nicole Claypoole, Amanda Coradi, and Kolby Montgomery
- IV. Family Medical Leave Request**
Approve an unpaid Family Medical Leave to Employee #181 from October 18, 2021-November 5, 2021.
- V. Unpaid Leave**
Approve an unpaid leave of absence to Employee #350 (retroactive) from October 27, 2021-November 15, 2021.
- VI. Unpaid Leave**
Approve an unpaid leave of absence to Employee #416 (retroactive) from November 16, 2021-December 9, 2021.

Curriculum Report

November 18, 2021

Mrs. Smith, Mrs. Atzeni, Mr. Shirey, Mr. Creese

Board Action

I. Conferences

Approval is requested for staff attendance at the following conference/workshop, etc.:

- a. Conference: PDE Data Summit
Staff: Brenda Greenawalt
Location: Hershey, PA
Date: Mon., March 21, 2022-Wed., March 23, 2022
Approx. Cost: \$1,065.00
Funding Source: General Fund

- b. Conference: IDEA-Aligned Assessment
Staff: Megan Renfrew
Location: Virtual through PAttan
Date: **Retroactive:** Monday, November 1, 2021
Approx. Cost: \$0.00
Funding Source: n/a

- c. Conference: PASBO: How to prepare payroll, employee leaves, fair labor standard act
Staff: Kristen Smith
Location: Virtual
Date: Fri., November 19, 2021, Thurs., December 2, 2021, & Fri., February 11, 2022
Approx. Cost: \$225.00
Funding Source: General Fund

II. Student Trips

Approval is requested for the following student trips during the school year

- a. Student Trip: Art Club Field Trip
Students: 15 Art Club Members, Michelle Ballas, & Megan Gross
Location: Pittsburgh, PA
Date: Sat., January 22, 2022
Approx. Cost: n/a
Funding Source: Art Club Fundraisers

- b. Student Trip: Youth Leadership Event
Students: 7 High School Youth Leadership Students & Ken Gibbs
Location: Trinity Church, Clarion PA

- Date: Tues., December 7, 2021
 Approx. Cost: \$100.00
 Funding Source: General Fund
- c.** Student Trip: 5th Grade trip to Cemetery to remove flags from veterans' gravesites
 Students: 54-5th Grade Students, Rachel Kindel, Ange Salvo, & Janet Hancock
 Location: Rimersburg Cemetery
 Date: **Retroactive:** Fri., November 12, 2021
 Approx. Cost: \$60.00
 Funding Source: General Fund
- d.** Student Trip: English Festival
 Students: Sr. High Language Club, Autumn Gallaher & Emily Ellenberger (if needed)
 Location: Youngstown State University
 Date: Wed., April 6, 2022
 Approx. Cost: \$244.00
 Funding Source: General Fund
- e.** Student Trip: English Festival
 Students: Jr. High Language Club, Autumn Gallaher & Emily Ellenberger (if needed)
 Location: Youngstown State University
 Date: Thurs., April 7, 2022
 Approx. Cost: \$244.00
 Funding Source: General Fund
- f.** Student Trip: Elementary Student Council Field Trip
 Students: 9 Sligo Elementary Student Council members and Melissa Anderson
 Location: Northwest Savings Bank, Rimersburg
 Date: TBD (end of November 2021)
 Approx. Cost: \$9.00
 Funding Source: General Fund
- g.** Student Trip: Christmas Carnival: Horse & Carriage rides, games, etc.
 Students: Approx. 15 Prom Committee Members, Nicole Claypoole
 Location: Union High School
 Date: Saturday, December 4, 2021
 Approx. Cost: n/a
 Funding Source: Prom Committee
- h.** Student Trip: Phipps Conservatory
 Students: Approx. 12 Travel Club Members, Nicole Claypoole & 1 chaperone
 Location: Phipps Conservatory
 Date: Saturday, January 22, 2022 (alternate date January 29 or January 15)
 Approx. Cost: \$196.90
 Funding Source: Travel Club
- i.** Student Trip: Hidden Valley Ski Trip
 Students: 25 Travel Club Members, Nicole Claypoole & 2 chaperones

- Location:** Hidden Valley Ski Resort
Date: Saturday, February 12, 2022 (alternate date February 26, 2022)
Approx. Cost: \$2,284.76
Funding Source: Travel Club
- j. Student Trip:** Penguin Game
Students: 12 Travel Club Members, Nicole Claypoole and 1 chaperone
Location: PPG Paints Arena
Date: Fri., March 11, 2022 (alternate dates March 13 or March 27)
Approx. Cost: \$1,503.20
Funding Source: Travel Club
- k. Student Trip:** Splash Lagoon
Students: 12 Travel Club Members, Nicole Claypoole and 1 chaperone
Location: Splash Lagoon
Date: Saturday, April 9, 2022
Approx. Cost: \$869.70
Funding Source: Travel Club
- l. Student Trip:** "Spanish Night" on the Gateway Clipper
Students: 30-40 Language Club & Travel Club (9th-12th grades) Autumn Gallaher, Emily Ellenberger and Nicole Claypoole
Location: Gateway Clipper Fleet
Date: Tues., May 24, 2022
Approx. Cost: n/a
Funding Source: Language Club Funds
- m. Student Trip:** "Encanto" Movie night at Clarion Movie Theatre
Students: 10-12 Language Club Students, Autumn Gallaher & Emily Ellenberger
Location: AMC Movie Theatre, Clarion Mall
Date: Fri., December 3, 2021
Approx. Cost: \$34.50
Funding Source: Language Club Funds
- n. Student Trip:** Pitt Women's Basketball Game
Students: 10-30 Girls Basketball Team Members, Allyson Kepple
Location: Pitt
Date: January/February 2022
Approx. Cost: n/a (complementary tickets)
Funding Source: Roundball Club
- o. Student Trip:** District 3 Band
Students: 3 District Band Students & Lisa Hummel
Location: Indiana, PA
Date: Thurs.-Fri., January 27-28, 2022
Approx. Cost: \$630.00
Funding Source: General Fund

UNION SCHOOL DISTRICT
Buildings, Grounds, and Transportation Report
November 18, 2021

Mr. Kriebel, Mr. Vogle, Mr. Guntrum

Board Action Requested

I. Substitute Bus Driver

Approve Marlene Hartzell as a substitute bus driver upon receipt of all required paperwork.

II. Disposal of Items

Approve the request from Mr. Jake Weckerly to dispose/donate the following items at Sligo Elementary School:

- Decoding Strategies Student books from 2008
- Your Health books from 1999
- Dibels Next Books and Assessment Manuals from 2011

UNION SCHOOL DISTRICT

Athletic Report

November 18, 2021

Mr. Shirey, Mr. Kriebel, Mr. Guntrum, Mrs. Atzeni

Board Action Requested

I. 5th & 6th Grade Boys Basketball Coach

Hire Scott Kindel as the 5th & 6th Grade Boys Basketball Coach at the salary of \$200.00.

II. Swim Volunteer

Approve Amanda Bliss as a volunteer for the swim team. All paperwork has been received.